



User Guide for Cruise ships using “Talippoq” when visiting Greenland

The following steps will guide pursers or other administrative personnel on board cruise ships through the process of submitting information regarding the ship’s arrival in Greenland in the system called *Talippoq*. Based on this information, port tax, PAX tax and environmental and maintenance fee will be charged by the Harbor authority (via your Port Agent, if you use one)

The guide falls in two parts: 1) how to create a profile for a cruise ship in Talippoq, 2) how to fill in information regarding the ships visit in Greenland and submit this information in Talippoq. The second part is divided into two sections regarding a) Visiting an official harbour in Greenland and b) visiting a location that is not an official harbour in Greenland.

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1. How to create a user for a cruise ship in Talippoq

1. Go to <https://talippoq.aka.gl/login>. You will see this front:



Log in

Username or IMO number Password

[Log in using MitID](#)
[Forgot your password?](#)
[Register vessel to report harbour dues](#)

2. The first time you log in to Talippoq, you need to register the vessel in the system. You do that from the login front page:

Log in

Username or IMO number Password

[Log in using MitID](#)
[Forgot your password?](#)
[Register vessel to report harbour dues](#)

3. By clicking “Register vessel to report harbour dues” a new page opens up. Here you type in the following information:



Register vessel to report harbour dues

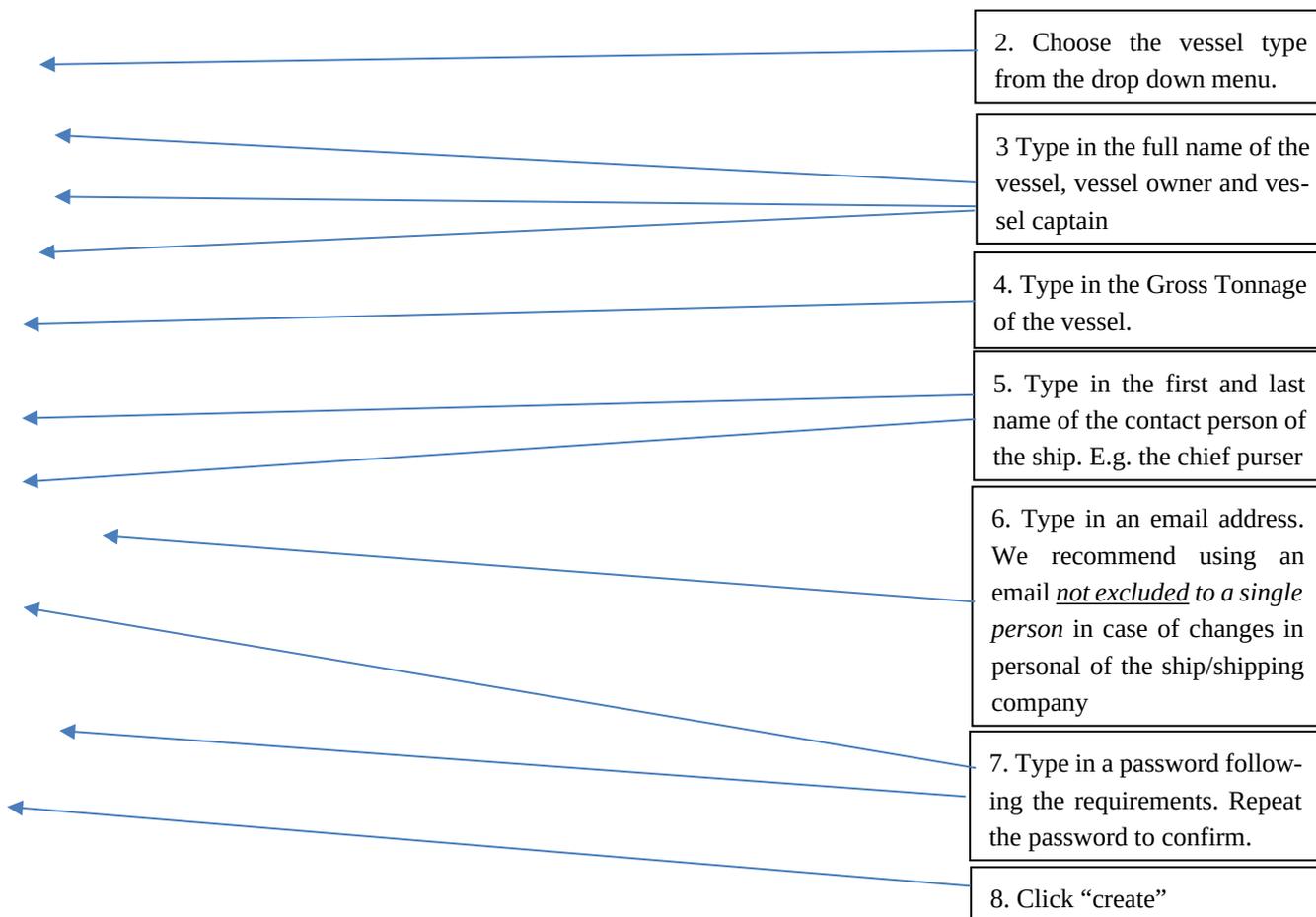
Vessel details

IMO-number

Vessel type

1. Type in the IMO-number of the vessel

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4. You have now created the vessel in Talipooq. This means that you can login from the front-login-page using the IMO-number of the ship and the self-chosen password.

2.How to fill out and submit information in Talipooq

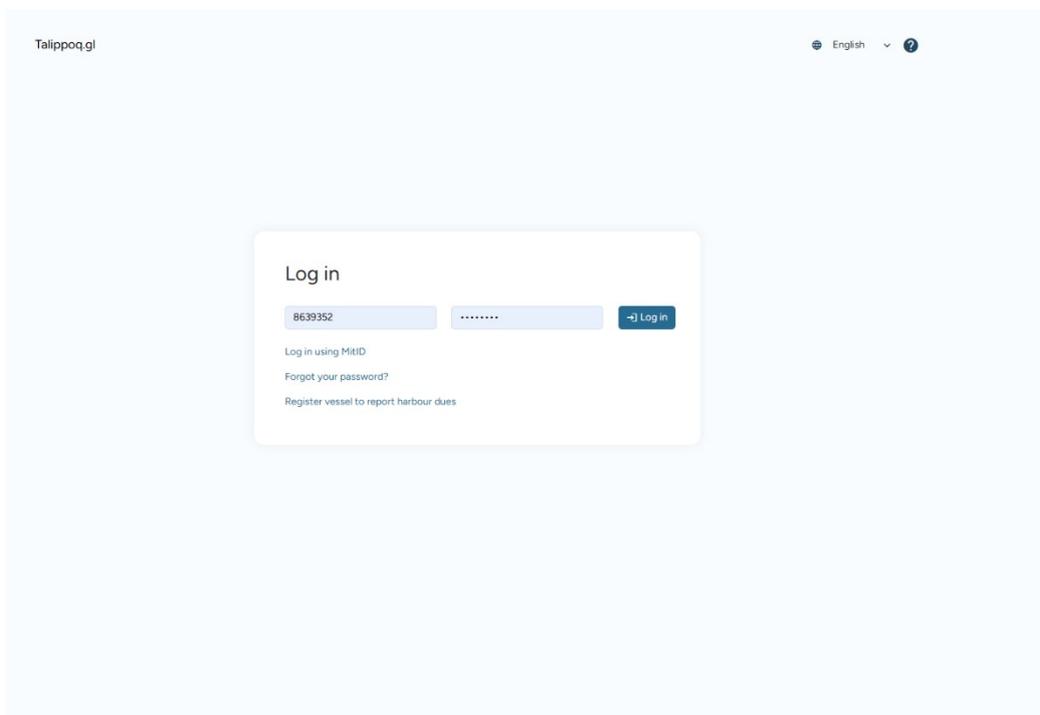
In the following step-by-step guide you will be introduced to the process of filling out and submitting information in Talippoq as a purser of a ship. We follow the vessel “MV Munich”

The user guide explains two scenarios: 1) Visiting a harbour in Greenland and 2) visiting a location, that isn't an official harbour.

2a. Visiting an official harbour in Greenland: How to register harbour dues

Scenario: The ship makes a disembarkation to an environmental and Maintenance (Aappilattoq) and a call to a port (Narsaq) afterwards. Both disembarkations must be submitted on the same submission as described below.

- 1) Go to talippoq.aka.gl/login and login with IMO-number and password.



- 2) As soon as you log in as a ship, you see an overview list of all of your submissions.

Click here to create a new submission.

3) By clicking “Create new” a new front appears. Notice that most boxes has been pre-filled out from the master data of the ship. Fill out the page following these steps:

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1. Choose your port of call from a drop-down menu. If you don't visit a port at all but another area in Greenland, such as a nature site: tick the "no port of call" box. See example further down.

2. **IF** you use a port agent during your visit in Greenland – choose the agent from the drop-down menu.

3. Add expected arrival and departure time and date.

4. Fill in the total number of passengers on board the ship at the time of the call. (500)

5. Distribute the total number of passengers on their specific nationality. In this case, "MV Munich" has passengers from:
Japan (200)
Malaysia (200)
Australia (50)
Indonesia(50)

6. Environmental and Maintenance Data:

Choose the Port of call (Narsaq) from the drop down menu.

Fill in the number of passengers on board at the time of arrival to the port of call. **(500)**

7. If the ship has made disembarkation to land at any of the listed locations before reaching the Port of call, you must fill in the number of passengers on board the ship at the time of this disembarkation.

In the case of "MV Munich": The vessel made a disembarkation of passengers in Aappilattoq. Fill in the total number of passenger onboard at the time of disembarkation I Aappilattoq (500)

8. Click on "forward to agent". Hereby you send the submission to the port agent chosen above.

4) By clicking “Submit” you have now forwarded the submission to your agent. On this page you can see the details of your submission as follows:

Talipooq.gl My forms Rates Edit master data + Create new English

Harbour dues - Form 205
 Harbour dues - 205
 Umiarsualivimmut Akileraaruti
 - 205
 March 4, 2025

This form was successfully sent to your agent

Cruise Ships: Port Tax, Passenger Tax ("Pax Tax") and Environmental and Maintenance Fee
 Umiarsuit takonariataat: Umiarsualivinnut, ilaasunut avatangiisinullu ilarsaassinermullu akitsuutit

Port of call: Narsaq (Royal Arctic Line A/S)
 Nationality: Bahamas
 Vessel: MV Munich
 Owner: Paulus Paulsen
 Master: Otto Petersen
 Shipping agent/company: Blue Water Shipping
 Time of arrival: 03/13/2025 3:07 p.m.
 Time of departure: 03/13/2025 8:07 p.m.
 Purpose of port call: Cruise

Port Tax
 Umiarsualivimminnermut akitsuut

Gross Tonnage (GT) Bruttotonni (BT)	Length of stay (commenced 24-hour intervals) Taliqqammi (takonaaruttap akunneri 24-kaarutut)	DKK per/BT BT-mut ataasimut DKK	Port Tax Umiarsualivimminnermut akitsuut
35000	1	220 DKK	77000.00 DKK
		Total fee	77000.00 DKK

Pax Tax (cruise ships)
 Ilaasunut akitsuut

Number of passengers on board at arrival at port Taliqqammi ilaasut amerlissusaat	Tax rate per passenger Akitsuut	Pax Tax Ilaasunut akitsuut
500	50.00 DKK	25000.00 DKK
		Total fee
		25000.00 DKK

Nationality and number of passengers
 Ilaasut sumiarsusaat qassiunerili

Nationality	Number of passengers
Australia	50
Indonesia	50
Japan	200
Malaysia	200

Environmental and Maintenance Fee
 Avatangiisinut ilarsaassinermullu akitsuut

Docks for disembarkment Niutit	Fee rate ¹ Akitsuut	Number of passengers on board at the time of disembarkment ^{2,3} Niisoqarnerani umiarsuarumi ilaasut amerlissusaat	Aningaasat akiligassat Payable fee
Aappilattoq (Kujalleq)	50.00 DKK	500	25000.00 DKK
Narsaq (Kujalleq)	50.00 DKK	500	25000.00 DKK
		Total fee	50000.00 DKK

¹ If a fee is levied in the municipality, a fee rate chosen by the municipality will be shown here. The maximum fee rate is DKK 50 / Kommunit akitsuutaqarittasap, akitsuut uerit takonaarimmarpaq. Akitsuut amerlissusaat DKK 50-umut.
² This number does not mean the number of passengers that disembarked at the site. / Piffinni nuusut amerlissusaat pinnap.
³ If disembarkments have occurred since the last call at a Greenlandic harbour and the location is listed above, insert the number of passengers on board the cruise ship at the time of disembarkment (not the number of passengers that disembarked at the site) / Umiarsualivimminnermi kippulerumi nuusoqarimmapat outaani sumiitit akitsuutaqarittap, nuusoqarnerani umiarsuarmitut akitsuutit (piffinni nuusut ataasimappat).

Payable Tax and Fee (Port Tax and Pax Tax) and Environmental and Maintenance Fee
 Akitsuut akiligassarlu (umiarsualivimminnermi akilut ilaasumullu akitsuut) avatangiisinullu ilarsaassinermullu akitsuut

Port Tax Umiarsualivimminnermut akilut	77000.00 DKK
Pax Tax Ilaasunut akitsuut	25000.00 DKK
Environmental and Maintenance Fee Avatangiisinut ilarsaassinermullu akitsuut	50000.00 DKK
The total amount payable to the Harbour Administration Umiarsualivimmi oqarittusaanut akiligassaq talipooq	152000.00 DKK

The status of the submission is shown here. It will change, when your agent forwards the submission and the Harbour authorities approves it. This way, you can follow the submission in the process.

ID and date are shown here.

The details of the ship as well as the Port tax amount due are shown here

The number nationalities of the passengers are shown here. As well is the Pax Tax due.

The details about the visited “Environmental and maintenance Fee-locations” – as well as the total fee due are shown here.

The total amount due (Port tax, pax tax and Environmental and Maintenance fee) is shown here.

By clicking “My forms” at the top of the page, you return to the front page of the ship’s user profile in Talipooq.

5) By clicking “My forms” you have returned to the front page of the ship’s user profile in Talippoq.

Talippoq.gl My forms Rates Edit master data + Create new English

My forms + Create new

Filters

Status

Search

23 forms

ID	Status	Submitted	Port of call	Vessel name	IMO-no.	Shipping agent	Arrival	Departure	Gross tonnage	Operation
205	Draft	03/04/2025	Narsaq (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	03/13/2025 3:07 p.m.	03/12/2025 8:07 p.m.	35000	Show
204	Draft	03/04/2025	—	MV Munich	8639352	Blue Water Shipping	—	—	35000	Show
203	Approved	03/04/2025	Aasiaat (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	03/04/2025 1:38 p.m.	03/04/2025 7:38 p.m.	35000	Show
202	Draft	03/04/2025	Narsarsuaq (Greenland Airports)	MV Munich	8639352	Blue Water Shipping	03/05/2025 1:35 p.m.	03/05/2025 7:35 p.m.	35000	Show
201	Draft	03/04/2025	Ittoqqortoormiit (KNI Pilersuisoq A/S)	MV Munich	8639352	Blue Water Shipping	03/04/2025 8:15 a.m.	03/04/2025 2:15 p.m.	35000	Show
200	Draft	03/03/2025	Aasiaat (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	03/05/2025 3:36 p.m.	03/07/2025 3:36 p.m.	35000	Show
198	Draft	03/03/2025	Narsarsuaq (Greenland Airports)	MV Munich	8639352	Blue Water Shipping	03/11/2025 1 p.m.	03/12/2025 1:05 p.m.	35000	Show
197	Draft	03/03/2025	Upernivik (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	03/10/2025 12:57 p.m.	03/11/2025 4:57 p.m.	35000	Show
196	Draft	03/03/2025	Upernivik (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	03/05/2025 12:45 p.m.	03/05/2025 6:45 p.m.	35000	Show
189	Awaiting	02/21/2025	Narsarsuaq (Greenland Airports)	MV Munich	8639352	—	02/06/2025 8 a.m.	02/07/2025 8 a.m.	35000	Show
184	Awaiting	02/20/2025	—	MV Munich	8639352	—	—	—	35000	Show
183	Awaiting	02/20/2025	Kangaatsiaq (KNI Pilersuisoq A/S)	MV Munich	8639352	—	02/21/2025 10:10 a.m.	02/22/2025 3:10 p.m.	35000	Show
181	Draft	02/19/2025	Ittoqqortoormiit (KNI Pilersuisoq A/S)	MV Munich	8639352	—	02/21/2025 12:25 p.m.	02/21/2025 12:25 p.m.	35000	Show
180	Draft	02/19/2025	Ilulissat (Royal Arctic Line A/S)	MV Munich	8639352	—	02/19/2025 12:22 p.m.	02/20/2025 9:22 a.m.	35000	Show
179	Draft	02/19/2025	Ilulissat (Royal Arctic Line A/S)	MV Munich	8639352	—	02/19/2025 12:22 p.m.	02/20/2025 9:22 a.m.	35000	Show
178	Awaiting	02/19/2025	Ilulissat (Royal Arctic Line A/S)	MV Munich	8639352	—	02/19/2025 12:22 p.m.	02/20/2025 9:22 a.m.	35000	Show
156	Awaiting	12/12/2024	Nuuk (Siku Harbour A/S)	MV Munich	8639352	Blue Water Shipping	12/12/2024 10:30 a.m.	12/13/2024 5:30 p.m.	35000	Show
152	Draft	12/02/2024	Sisimiut (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	12/02/2024 1:51 p.m.	12/02/2024 5:55 p.m.	35000	Show
142	Draft	11/12/2024	Kangerlussuaq (Siku Harbour A/S)	MV Munich	8639352	Blue Water Shipping	11/12/2024 11:04 a.m.	11/12/2024 3:04 p.m.	35000	Show
131	Draft	10/02/2024	Narsarsuaq (Greenland Airports)	MV Munich	8639352	Blue Water Shipping	10/02/2024 9:35 a.m.	10/03/2024 7:30 a.m.	35000	Show
128	Draft	09/23/2024	Qasigianngut (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	09/23/2024 10:30 a.m.	09/24/2024 9:30 a.m.	35000	Show
110	Approved	08/30/2024	Aasiaat (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	08/31/2024 10:10 a.m.	09/01/2024 1 p.m.	35000	Show
102	Draft	08/27/2024	Maniitsoq (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	08/28/2024 2:30 p.m.	08/29/2024 12:30 p.m.	35000	Show

Here you see all your submissions in Talippoq as well as the status of the submission.

You can see the details of your submission by clicking the ID number (left side of the page)

If you want to create a new submission, click on “Create new”.

6) Your Port Agent will charge you the total amount due and pay the fee on your behalf to the Greenlandic authorities.

2b. Visiting a location that is not an official harbour in Greenland: How to register harbour dues

Scenario: The ship only visits an environmental and maintenance location, meaning it doesn't reach one of Greenland's 19 official harbours. In this case, the ship only has to pay Env. and Maintenance fees. An example could be: Ship coming from Canada, disembarking passengers in Tasiusaq, south Greenland and then heading to Iceland.

- 1) As soon as you log in as a ship, you choose "+Create new".

Talippoq.gl [My forms](#) [Rates](#) [Edit master data](#) [+ Create new](#) English

Harbor dues > Form

Harbour Dues/Port Tax

Port of call	No port of call	Nationality	Bahamas
Vessel name	MV Munich	IMO-no.	8639352
Vessel owner	Paulus Paulsen	Vessel captain	Otto Petersen
Shipping agent	Blue Water Shippin	Gross tonnage	35000
Arrival date/time	dd-mm-åååå --:--	Departure date/time	dd-mm-åååå --:--
Vessel type	Cruise ship		

1) Choose "No port of call" from the drop-down menu.

2) Choose your shipping agent from the list

Cruise Ships: Passenger Tax ("Pax Tax")

Total number of passengers: 1000

Japan	500	-
Australia	500	+

3) Fill in the number of passengers and their nationalities. In this case- since you are only visiting an Env. And Main. Location you won't be charged any PAX TAX.

4) Fill in the number of passengers at the time of disembarkation (1000. Choose the correct location from the list. (Tasiusaq)

Cruise Ships: Environmental and Maintenance Fee

Tasiusaq (Kujalleq)	1000	-
		+

5) Click forward to agent.

[Forward to agent](#)

2) By clicking “Forward to agent” your receipt is shown.

Talippoq.gl My forms Rates Edit master data + Create new English

Harbour dues - Form 207 Draft View PDF Edit

Harbour dues – 207

Umiarsualivimmut Akileraaruti – 207
March 4, 2025

This form was successfully sent to your agent

Cruise Ships: Environmental and Maintenance Fee

Umiarsuit takornariartaatit: Avatangiisinut iluarsaassinermullu akitsuutit

Nationality Sumiuussuseq	Bahamas
Vessel Angallat	<i>Name / Angallatip aqqa</i> MV München
Owner Piginnittoq	Paulus Paulsen
Master Umiarsuup naalagaa	Otto Petersen
Shipping agent/company Umiarsuaatileqatigiiffik	Blue Water Shipping
Time of arrival Piffisasaq nunaliffik	<i>Date / Ullaaq</i>
Time of departure Piffisasaq aallarissaaq	<i>Date / Ullaaq</i>
Purpose of port call Umiarsualivimmut tuliannermi siunertaaq	Cruise

Environmental and Maintenance Fee

Avatangiisinut iluarsaassinermullu akitsuut

Docks for disembarkment	Fee rate ¹	Number of passengers on board at the time of disembarkment ^{2,3}	Aningaasat akiligaasat
Niuffik	Akitsuut	Niuisoqarnerani umiarsuarmi ilaasut amerlassusaat	Payable fee
Tasiusaq (Kujalleq)	50.00 DKK	1000	50000.00 DKK
Total fee			50000.00 DKK

¹ If a fee is levied in the municipality, a fee rate chosen by the municipality will be shown here. The maximum fee rate is DKK 50. / Kommuni akitsuuteqartissipaat, akitsuut uani takuneqarsinnaavoq. Akiliut annerpaamik DKK 50-lluvoq.

² This number does not mean the number of passengers that disembarked at the site. / Piffimmi niisut amerlassusii pinnagit

³ If disembarkments have occurred since the last call at a Greenlandic harbour and the location is listed above, insert the number of passengers on board the cruise ship at the time of disembarkment (not the number of passengers that disembarked at the site). / Umiarsualivimminermi kingullermi niuisoqarsimappat qulaanilu sumiiffik allattoqqappat, niuisoqarnerani umiarsuarmiittut allattukkit (piffimmi niisut allatnagit)

Payable Environmental and Maintenance Fee

Akiligaasaaq avatangiisinut iluarsaassinermullu akitsuutit

Environmental and Maintenance Fee Avatangiisinut iluarsaassinermullu akitsuut	50000.00 DKK
The total amount payable to the Harbour Administration Umiarsualivimmi oqartussanut akiligaasaaq katillugu	50000.00 DKK

Please notice that the ships is only paying Env. & Maint. Fee regarding this visit to Tasiusaq → No port-tax og pax-tax .

Your Port Agent will charge you the total amount due and pay the fee on your behalf to the Greenlandic authorities.

Questions?

If you have any questions regarding the use of Talippoq or taxes and fees in Greenland in general, please contact AKA-ekonomi@nanoq.gl with st@magenta.gl CC. You can also call +299 346500 or secondary +45 54555416. It is always a good idea to contact your agent as well.